

Carroll County Dance Center 2009 - 2010 Registration Form

Student's Name _____ Home Phone _____

Address _____ City _____ Zip Code _____

Date of birth ___/___/___ Academic grade entering in Fall 09 _____ Academic School _____

Years of Training _____ If new, previous dance school _____

Mother's Name _____ Work # _____ Cell # _____

Father's Name _____ Work # _____ Cell # _____

Student's Doctor _____ Phone # _____

Please list and explain any allergies (foods, medicines, plants, etc.) the Student has:

Please list and explain any medications the Student is taking:

Please list and explain any medical conditions (ADD/ADHD, Asthma, Scoliosis, IBS, etc.) the Student has:

Student Name (list names if multiple family members registering)	Class Name	Day of Week	Time
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total # of hours per week: _____

Processing fee for returning students if received after August 1, 2009 (not applicable to new students) +\$15.00

Please fill out the tuition information on the reverse side

Ballroom Registration:

Please fill out the registration information above and mark your desired class time below.

Introduction to Social Ballroom Tues 7:00 – 8:00 PM Intermediate Social Ballroom Tues 8:00 – 9:00 PM

Tuition: 12 week session = \$137.00 per person (January 5 – March 23, 2010). Ballroom tuition should be paid in full at registration. No registration fee is required. Please sign the agreement waiver on the bottom of the reverse side.

Parent/Guardian/Student Acknowledgement, Authorization and Release

The Carroll County Dance Center expects every adult student and parent or guardian of a minor student to read and agree to the policies prior to enrolling (see registration form). Your signed registration form is verification and confirmation that you agree to The Carroll County Dance Center policies; that you understand that the nature of dance instruction sometimes requires physical correction of the alignment of the student's body; that the responsible party realizes there is always a risk of accident or injury inherent in any physical activity, including a dance program, and, in the event of injury, authorizes The Carroll County Dance Center to obtain emergency treatment on such adult student's or minor student's behalf; and that you further release The Carroll County Dance Center, its officers, directors and employees from all liabilities for injuries or property loss or damage arising out of participation in The Carroll County Dance Center's programs. Your signed registration form is verification and confirmation that you understand that Carroll County Dance Center retains the right to use any photography, video recordings, or any event or class for publicity or any other legitimate purpose.

Make-ups and Absences

Missed classes must be made up if the student wishes to maintain the level achieved. Limitations placed on a student by a physician are respected, but all classes missed must be made up as quickly as is reasonably possible. Injured students are expected to watch class. **If a student is sick or injured, the student's parent/guardian must call the school at 410-795-3255 to let us know that the student is ill or injured.**

Class Schedule Changes, Snow Closings, News

The Carroll County Dance Center and Ballet Conservatory reserves the right to adapt the schedule and teachers as deemed necessary. Please refer to our website at www.carrollcountydancecenter.com for the most current schedule, and listing of full, modified or cancelled classes. Information regarding closings, inclement weather, or other matters can be found on our website and answering machine.

Tuition:

All tuition is based on a 38 week term from August 31 – June 21 and is due by August 1 for returning students. **Ten monthly payments are arranged to prorate the cost of a term into equal amounts allowing for holidays and months that have more or less than the usual four weeks. Ballroom is priced separately; please see reverse side for costs.** Enrollment for classes is on a first-come, first-served basis. Class sizes are limited. Register early to ensure desired class time. New students are accepted throughout the semester on a prorated basis. **Please note all returning students should re-register by August 1 to avoid a processing fee of \$15.** Registrations may be mailed or dropped off at the front desk.

Annual Registration Fee \$20.00/person to a maximum of \$50.00 per family.

Hours/week	0.75	1	1.25	1.5	1.75	2	2.25	2.5	2.75	3
Monthly Tuition	54.00	54.00	66.25	78.00	89.25	100.00	110.25	122.50	132.00	144.00
Hours/week	3.25	3.5	3.75	4	4.25	4.5	4.75	5	5.25	5.5
Monthly Tuition	152.75	164.50	172.50	184.00	191.25	202.50	209.00	220.00	225.75	236.50
Hours/week	5.75	6	6.25	6.5	6.75	7	7.25	7.5	7.75	8
Monthly Tuition	241.50	252.00	256.25	266.50	270.00	280.00	282.75	292.50	294.50	304.00
Hours/week	8.25	8.5	8.75	9	9.25	9.5	9.75	10+/person	Single Class	Pro/Grad
Monthly Tuition	313.50	323.00	332.50	342.00	351.50	361.00	370.50	9.50/hour	14.50/hour	9.50/hour

Full Annual tuition - 9.5 payments

Semi-Annual tuition - 4.75 payments

Unlimited classes/individual - \$495.00/month

Pre-Professional Release Program - \$475.00/month w/ scholarship, \$700 without

10 or more hours/week/family - \$9.50/hour

Private Classes - \$40.00 – \$150.00/hour

For scholarship program or work study information, please contact Megan Logee or Becky Eckrote.

Payment Policy:

A non-refundable fee of \$20 per student to a maximum of \$50.00 per family is required yearly at time of registration.

Tuition can be paid by one of the following three ways:

- By cheque – a series of 10 postdated cheques dated the first day of each month (eg: Oct. 1, Nov 1, etc.). **The registration fee plus the first month's tuition is due upon registration. Your June (tenth) cheque should be only half the regular monthly tuition.** Cheques should be made payable to Carroll County Dance Center. All cheques must be received upon registration to confirm class time. No class times will be confirmed without receipt of postdated cheques. Failure to provide all the postdated cheques will result in an extra monthly fee of \$10 per month. All NSF cheques will be charged a \$25 NSF fee.
- By credit card – monthly charges will be posted to your account, beginning at registration and continuing through June unless a withdrawal form has been submitted.

<input type="checkbox"/> Visa	Card #: _____	Exp. Date: _____	3 digit code: _____
<input type="checkbox"/> Mastercard	Name on card (please print): _____		
<input type="checkbox"/> Discover	Signature: _____		
- Pay a semi-annual payment and receive a 2% discount on your annual tuition. **Cheque or cash payments only for semi-annual tuition payments.** The registration fee plus half of the annual tuition is due upon registration (see semi-annual tuition at chart above). The tuition balance is due on December 1, 2009. A \$10.00 late fee will be due if paid after December 1, 2009. In the event of withdrawal before the end of the year, refunds will be made for the balance due after the one month notice.
- Pay for the entire year and save 4% on your annual tuition. **Cheque or cash payments only for annual tuition payments.**

Withdrawal and Refund Policy:

There is a two-month minimum for all lessons. One-month notice from the first of the month is required to discontinue any classes. Withdrawal must be done at the school office and not with the teacher. **Withdrawal must occur within the first 7 days of the month. We will not accept withdrawal notice after March 7, 2010. No refunds for withdrawals after April 1st.** To withdraw from classes a parent or adult student must:

- Inform school administration in writing, or
- Complete and sign a withdrawal form provided by the school office.

All unprocessed cheques, dated after the one-month notice period, will be returned. If making semi-annual payments, a refund will be given for the balance due after the one month notice. Ballroom sessions are non-refundable.

This signed registration is verification and confirmation of the parent's/adult student's agreement to The Carroll County Dance Center & Ballet Conservatory Policies as outlined on the prior page and that they understand there are risks inherent in any physical activity and will not hold The Carroll County Dance Center & Ballet Conservatory liable in the event of injury or otherwise.

Signature of Parent or Adult Student

Date